

Bulletin of the Society for the History of Astronomy:

some guidelines for authors

1. General

- a. Any articles or material of appropriate interest but also more broadly related to the history of Astronomy are welcomed. Anniversaries, commemorations and reflections are welcome as is information relating to any events or developments relating to members of the society or the history of Astronomy in general.
- b. Material may include correspondence (regarding articles or other related material) photographs, Reviews (books, articles, exhibitions, films, lectures, etc), quizzes, reports (of meetings, for example) and anecdotes.
- c. Articles judged too lengthy may be edited or split into a number of smaller articles.
- d. A short author's note (biography) should be included, unless the author is a regular contributor.

2. Format

- a. Articles should be provided in electronic form, preferably MS Word..
- b. The font for printing is Arial 12 point.
- c. Authors should avoid unnecessary formatting.
- d. The body of the text should be divided into appropriate sections, with short headings but no numbering.
- e. SI units should be used and acronyms explained as necessary.
- f. The date format is as follows: 25 December 2020
- g. Titles and summaries are chosen at the Editor's discretion.

3. Illustrations

- a. Illustrations, both images and diagrams, are welcome, with a small number of high quality illustrations preferred.
- b. The Editor has discretion over which to accept: the main criteria are content and quality.
- c. Illustration files should be of good quality and should not be embedded in the text but sent separately.
- d. Figures should be numbered in sequence and referred to in the text as Figure X.
- e. Brief but informative figure captions should be provided, with due regard to the source (reference).

4. Permission to Reproduce Figures and Extracts

- a. Permission to reproduce copyright material, for print and online publication in perpetuity, must be cleared and if necessary paid for by the author.
- b. Evidence in writing that such permissions have been secured from the rights-holder must be made available to the editors.
- c. It is the author's responsibility to include acknowledgements as stipulated by the particular institutions.

5. References

- a. References should follow the style of *The Bulletin of the Society for the History of Astronomy*, giving abbreviated journal title and first and last page numbers.
- b. In the text, references may cite authors and date, using *et al.* for three or more authors, but usually a number in square brackets will suffice; [1].
- c. References to larger works such as books should include the page number.
- d. Authors alone are responsible for ensuring that their references are correct.

KAPW

Editor, Bulletin of the SHA

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